



**St Leonard's College**

An education for life.

# International/Offshore Student Application Form

This form should be completed by all students (regardless of their residency status) where:

- English is not their first language; and/or,
- English has not been the language of instruction at their current school during the three years prior to applying; and/or,
- They have not been educated in Australia for at least the last three years; and/or,
- They are applying from outside of Australia.

All applicants should read the *Terms of Business*.

Applicants applying as an International Student (visa subclass 500) should also read the *International Student Applications Process and Policies*.

A separate application form should be completed for each student.

Please complete all sections of this form using block letters and in English.

**Please include:**

1. A photocopy of the student's birth certificate, passport, visa and/or certificate of citizenship.
2. Certified and translated copies of the student's two most recent school reports.
3. Applications for students whose first language is not English and/or where English is not the language of instruction at their current school, should supply a copy of an AEAS Assessment Report or details of the date and venue where an AEAS test will be undertaken.
4. Copies of any additional education-related testing undertaken and any other information that will support the student's application.
5. Guardians completing this form should provide evidence of their authority to act as a guardian.
6. An application fee of AUD \$300 is payable at the time of application.

**Please forward to:** The Registrar  
St Leonard's College  
163 South Road  
Brighton East VIC 3187  
AUSTRALIA  
Email: [enrolment@stleonards.vic.edu.au](mailto:enrolment@stleonards.vic.edu.au)

## Section 1: Student Details

Application to enter year level \_\_\_\_\_ in 20 \_\_\_\_\_

☐ Term 1 ☐ Term 2 ☐ Term 3 ☐ Term 4

Family name: \_\_\_\_\_

Given name(s): \_\_\_\_\_

Preferred name: \_\_\_\_\_

Gender: ☐ Female ☐ Male

Home address of student (suburb, district, postcode and country): \_\_\_\_\_

Date of birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Country of birth: \_\_\_\_\_ Nationality: \_\_\_\_\_  
dd mm yyyy

### Under which visa category will the student be coming to Australia to study?

☐ International Student (Visa subclass 500) ☐ Australian Citizen ☐ Permanent Resident ☐ Temporary Resident

Passport number and place of issuance: \_\_\_\_\_

Expiry date: \_\_\_\_\_

Visa Class/Subclass and Number: \_\_\_\_\_

Expiry date: \_\_\_\_\_

Current school: \_\_\_\_\_

Current year level: \_\_\_\_\_

Language(s) of instruction at current school: \_\_\_\_\_

Length of study at current school: \_\_\_\_\_ months

Language(s) spoken at home: \_\_\_\_\_

AEAS assessment attached ☐ Yes ☐ No Scheduled date of AEAS testing \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Testing venue: \_\_\_\_\_ dd mm yyyy

### Does your child have a medical or other condition, which may impact upon their learning?

English as an additional language

☐ Yes ☐ No

Support for literacy

☐ Yes ☐ No

Support for numeracy

☐ Yes ☐ No

Individual integration support

☐ Yes ☐ No

Special physical facilities

☐ Yes ☐ No

Medical condition

☐ Yes ☐ No

Please provide details of any education-related testing undertaken, special needs, learning issues, medical conditions or circumstances of which the College should be made aware.

## Section 2: Parent/Guardian Details

### Parent/guardian 1 contact details

Title: (Mr/Mrs/Dr/other): \_\_\_\_\_

Family name: \_\_\_\_\_

Given name: \_\_\_\_\_

Relationship to child: \_\_\_\_\_

Home address: \_\_\_\_\_

Home phone: \_\_\_\_\_

Business phone: \_\_\_\_\_

Mobile phone: \_\_\_\_\_

Email address: \_\_\_\_\_

### Parent/guardian 2 contact details

Title: (Mr/Mrs/Dr/other): \_\_\_\_\_

Family name: \_\_\_\_\_

Given name: \_\_\_\_\_

Relationship to child: \_\_\_\_\_

Home address: \_\_\_\_\_

Home phone: \_\_\_\_\_

Business phone: \_\_\_\_\_

Mobile phone: \_\_\_\_\_

Email address: \_\_\_\_\_

The child lives with: ☐ both parents ☐ father ☐ mother  
☐ other (if selected, please provide contact details on a separate piece of paper)

### Section 3: St Leonard's College Connections

If either parent or a relative has attended St Leonard's College, please provide the following information:

Father – Final year: \_\_\_\_\_ House: \_\_\_\_\_  
Mother – Final year: \_\_\_\_\_ House: \_\_\_\_\_  
Other relative – Final year \_\_\_\_\_ House: \_\_\_\_\_  
Specify relationship to student: \_\_\_\_\_

Please list the names of other children in the family

Name	Date of birth	School now attending and/or year level and year applied to attend St Leonard's College
_____	____/____/____ dd mm yyyy	_____
_____	____/____/____ dd mm yyyy	_____
_____	____/____/____ dd mm yyyy	_____

### Section 4: Accommodation Arrangements

All international students who apply under Visa Subclass 500 must either reside with their parents or in a Homestay that is approved by the College. The College does not allow students holding other visa types to access the College's International Homestay Program.

Would you like St Leonard's College to organise homestay accommodation? ☐ Yes ☐ No

If NO, please complete the following, giving details of accommodation arrangements

The student will be living with

Title (Mr/Mrs/Dr/other): \_\_\_\_\_

Family name: \_\_\_\_\_

Given name: \_\_\_\_\_

Relationship to child: \_\_\_\_\_

Age of accommodation provider: \_\_\_\_\_

Home address: \_\_\_\_\_

Home phone: \_\_\_\_\_

Business phone: \_\_\_\_\_

Mobile phone: \_\_\_\_\_

Email address: \_\_\_\_\_

### Section 5: Agent Details

All International/Offshore students (except Australian Citizens) are required to submit their application through an education agent who is approved by the College.

Would you like St Leonard's College to organise an education agent to assist you with your application? ☐ Yes ☐ No

If NO, please provide the details of your appointed education agent

Name of agency: \_\_\_\_\_ Contact name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email address: \_\_\_\_\_

### Section 6: Marketing Information

How did you hear about St Leonard's College?

☐ Exhibition or Fair ☐ Education Agent ☐ Relocation Agent ☐ Family or Friends  
☐ Advertising Materials ☐ College Website ☐ Social Media

- ☐ Academic Reputation
- ☐ School's Location
- ☐ Curricular Program
- ☐ Cocurricular Program
- ☐ Coeducation
- ☐ Homestay Program
- ☐ Intensive English Language Program

I/we declare that the information provided in this application for enrolment is correct as at the date of application and we request that the above named student be registered for enrolment at St Leonard's College.

Parent/guardian 1 signature: \_\_\_\_\_ Date      /      /       
 dd mm yyyy

Parent/guardian 2 signature: \_\_\_\_\_ Date      /      /       
 dd mm yyyy

## Section 8: Application Checklist

- ☐ A photocopy of the applicant's birth certificate, passport and/or certificate of citizenship.
- ☐ Certified and translated copies of the student's three most recent reports.
- ☐ Students from non-English speaking backgrounds and/or where English is not the language of instruction at their current school please either provide a copy of the student's AEAS Assessment Report or the date and venue where an AEAS Test will be undertaken.
- ☐ Copies of any additional education-related testing that has been undertaken and any additional information that will support the student's application.
- ☐ Guardians completing this form should provide evidence of their authority to act as the applicant's guardian.

An application fee of AUD \$300 is payable at the time of application. This fee is neither refundable nor transferable.

☐ Direct Transfer

**Bank:** National Australia Bank  
**BSB Number:** 083054  
**Account Number:** 698114543  
**Account Name:** St Leonard's College  
**Swift Code:** NATAAU 3303M

☐ Credit card (please enter details below)

Name on card:	<input type="text"/>	Card Type	<input type="checkbox"/> VISA	<input type="checkbox"/> MasterCard
CVV/verification code:	<input type="text"/> <input type="text"/> <input type="text"/> (digits on the back of the card)	Expiry date:	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	
Card number:	<div><input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></div>			
Signature:	<div><input type="text"/></div>			