



St Leonard's College

Primary Teacher - Year 2

Position Overview

St Leonard's College is committed to the International Baccalaureate Primary Years Programme (IBPYP), from Prep to year 4, and the Understanding by Design (UbD) framework is implemented in years 5 to 9. This position will be of particular interest to teachers who have a genuine interest in innovation in primary education. Applicants are not required to have any experience of the IBPYP.

The classroom teacher is responsible for the pastoral and academic progress of each individual student in their care. Teachers are expected to create an attractive and positive learning environment, actively engage children in the learning process and use a variety of teaching strategies to cater for learning styles and mixed abilities.

Teachers are expected to undertake supervisory duties before College, at recess, lunchtime and after College. They are also expected to be involved in cocurricular activities dependent upon their particular skills and interests, and to also undertake pastoral care responsibility. With each of these tasks it is College practice to share the responsibilities as evenly as possible amongst the teaching staff so that there is no unreasonable load on any member of staff.

All teachers are expected to attend weekly staff meetings and other ad hoc meetings as arranged. It is also an expectation that all members of teaching staff attend the College's major functions throughout the year.

Duties and responsibilities

- Actively take part in College life and support it formally and informally within and beyond the College.
- Apply curriculum knowledge and effective teaching methods to facilitate successful student learning.
- Demonstrate essential teaching skills which include exposition, questioning, discussion, giving instructions and explanation.
- Strive to ensure participation of all students in the learning and reflective process.
- Create a productive and positive learning environment to stimulate learning and promotes excellence.
- Employ appropriate behaviour management strategies to ensure a safe, orderly and success orientated learning environment.
- Demonstrate a support of College rules at all times in dealings with students
- Carry out administrative requirements associated with classroom teaching and responsibility for a class.
- Keep abreast of current developments in educational thinking, curricula and teaching practice.
- Regularly assess using a variety of techniques and provide feedback on students' work.
- Maintain accurate records of student achievement including student profiles.
- Contribute to the professional development of other staff members within the College by sharing knowledge, ideas and resources, and working as a member of a team.
- Follow curriculum documentation and develop and review curriculum in cooperation with colleagues
- Plan with year level colleagues on a year, term and weekly basis.
- Plan and assess units of inquiry.
- Liaise with specialist staff regarding Units of Inquiry and the progress and needs of each child.
- Liaise with Learning Support teachers and counsellors to ensure individual needs are catered for.
- Advise the Head of School of any ongoing dissatisfaction or difficulties in any student's family.



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The position will appeal to a person who is enthusiastic and committed to a holistic primary education.

The successful candidate will

- demonstrate initiative;
- be reliable and punctual;
- maintain an up-to-date work program;
- demonstrate evidence of reflective thinking;
- maintain confidentiality;
- demonstrate flexibility in teaching;
- carry out extra duties as required;
- use observation as a basis for planning;
- set objectives which are developmentally appropriate;
- plan, taking into consideration the needs, interests and developmental stage of children, e.g. cognitive, physical, social, emotional, language and perceptual needs as well as socio-economic, cultural and religious background of all children.

The person will also listen actively and give appropriate responses to children and parents, demonstrate good interpersonal and negotiation skills, use developmentally appropriate management strategies, encourage cooperation between the children, motivate the children effectively, listen and respond to children's questions and answers, and support problem solving and independent thinking in children. As well as establishing positive relationships with all children, the successful candidate will be required to foster an understanding, respect and acceptance of families' beliefs and values, valuing parental contributions to the program and working as a team member.

General Information

Teachers at St Leonard's College are dynamic, enthusiastic professionals who are committed to:

- the development of learning and teaching programs with clearly defined outcomes;
- the maintenance of effective assessment recording and reporting strategies;
- the integration of ICT into teaching and learning in the classroom;
- meeting all curriculum and assessment requirements, and
- engaging in cocurricular and pastoral programs of the College.

The successful applicant will be expected to be involved in cocurricular activities (Saturday sport is not required) and be supportive of the philosophy of an independent Uniting Church College.

The College

- is an equal opportunity employer
- complies with requirements of the Privacy Act
- has a strong commitment to OH&S
- will not tolerate harassment of any kind
- has a no smoking policy
- expects a professional standard of dress
- encourages a collegiate and team-centred environment