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<b>POSITION TITLE:</b>	<b>Leader and Coach of Impact Evaluation</b>
<b>DATED:</b>	<b>August 2016</b>
<b>REPORTS TO:</b>	<b>Academic Executive</b>
<b>Approved by:</b>	<b>Head of Human Resources</b>

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In seeking to further build upon and improve the College's capacity to impact upon student learning, St Leonard's College is seeking to appoint an outstanding candidate to fill the role of Leader and Coach of Impact Evaluation.

This permanent full time role would commence at the start of the 2017 school year, Thursday 19 January, the new staff induction day.

### **POSITION PURPOSE**

More than simply being aware of how much our students know, say, and can do, it is the impact of teaching on our student's learning that is of critical importance to our school. Irrespective of where each of our students joins us along their lifelong journey of learning, it is how we impact upon their progress and development that defines our success as a school.

Pedagogical enhancement, innovative curriculum and assessment methods form the foundations for improved student and teacher professional learning outcomes; the focus of the role is upon the provision of transformational instructional leadership, developing and supporting the use of assessment data to inform decisions about curriculum and pedagogy.

In seeking to further build upon and improve our school's capacity to impact student learning, St Leonard's College is looking to appoint an outstanding candidate to fill the role of Leader and Coach of Impact Evaluation.

The aim of this role is to work collaboratively with all facets of the school leadership in order to build capacity at all levels, from students, through teachers and senior leadership, to become evidence informed practitioners. Fundamentally, this role is about building confidence in the use of various forms of evidence to inform decision making and, more importantly, to effectively evaluate the impact of practice.

Central to the success of this role is the capacity to build positive relationships in order to engender trust, as well as build teacher capacity and provide support for data collection, interpretation, and analysis.

### **SELECTION CRITERIA**

- Ability to help build teachers' capacity to plan curriculum and differentiate instruction
- Demonstrate a desire to help others grow professionally and to build trust
- Be dedicated to working in trusting relationships with teachers to continually improve the use of technology in teaching
- Ability to use coaching methods to develop reflective practice in others and encourage the use of new learning strategies and tools
- Capacity to conduct individual or small group teacher workshops on appropriate use of instructional technology in all content areas
- Knowledge and skills to model appropriate teaching strategies while integrating technology in classrooms
- Provide examples of models, resources, and best instructional and technological practices
- Capacity to plan and lead sessions on teaching, learning and assessment
- Identify and develop links across the College to develop peer observations.

## **DUTIES & ESSENTIAL JOB FUNCTIONS**

**This role has a release time of 0.5 FTE (Full Time Equivalent)**

At St Leonard's College teachers operate in a multi-faceted role where duties include:

- Best practice in teaching
- Pastoral care
- Curriculum development and innovation
- Professional learning and engagement
- Co-curricular involvement
- General and Administrative responsibilities
- Duty of care responsibilities

## **CHILD SAFETY AND PROTECTION RESPONSIBILITIES**

St Leonard's College is committed to the safety and wellbeing of our students.

The College has zero tolerance for child abuse and is committed to the protection of all children from all forms of child abuse. In this context, the College implements a comprehensive Child Safety and Protection programme across the entire College community.

All staff are responsible for understanding and applying the College's Child Safety and Protection Policy and procedures including being compliant with the Child Safety Code of Conduct and being proactive in reporting any concerns or identified risk.

Where students are under staff care, there is an obligation to take all practical steps to protect students where a risk to students' safety has been identified.

## **GENERAL RESPONSIBILITIES**

All staff are to be supportive of the St Leonard's College Mission Statement and to enhance the school's reputation as one which is a warm and caring environment, characterised by efficiency, professionalism and a willingness to meet the individual needs of those within its community.

It is a condition of employment that all teachers provide a Victorian Institute of Teaching (VIT) registration before their position will be confirmed.

- The College:
  - is an equal opportunity employer;
  - complies with the requirements of the Privacy Act;
  - has a strong commitment to OH&S;
  - will not tolerate harassment of any kind.
- Communication – effective, helpful and positive.
- Confidentiality – Protect the privacy and confidentiality of all personal information (staff/families/students).
- Teamwork – work together as a team to achieve the best results. Share information and collaborate across all sections of the College; trust, respect and support.
- Accountability – we do our work with honesty, integrity and enthusiasm.
- Performance – we perform to the best of our ability.
- Initiative – looking for opportunities to improve the way we work; flexible, adaptable and efficient.

All staff are expected to actively support these standards.