



POSITION TITLE: Junior School Physical Education Teacher

DATED: February 2018

REPORTS TO: Director of Health, Sport & Exercise Sciences

Prepared by: Head of Human Resources

POSITION PURPOSE

This role involves teaching Physical Education, which incorporates a Fundamental Movement Skill (FMS) program from Prep to Year 4, within the IB PYP curriculum framework.

POSITION STATUS

This role is a contract part time position covering a staff member on parental leave, commencing Monday 16 April and ending Friday 7 December 2018. The full time equivalent (FTE) is 0.75. This role may be offered as full time, to include sport coaching. The successful candidate will be required for all or part of each school week day.

This role has potential for further employment in 2019.

REPORTING RELATIONSHIPS

This position reports to the Director of Health, Sport & Exercise Sciences in collaboration with the Head of Junior School.

DUTIES AND ESSENTIAL JOB FUNCTIONS

- Develop the Fundamental Movement Skill (FMS) curriculum (P-4) in line with best practice, university research and national curriculum guidelines;
- Liaise with the Director of HSES to ensure that the curriculum is aligned with ELC and 5-12, to enable a strong vertical curriculum;
- Develop strong horizontal/cross-curricular links with the PYP program;
- Ensure that students are assessed and reported on, in terms of skill development. This includes developing student database, rubrics, feedback to students and reporting to parents;
- Conduct developmentally-appropriate FMS lessons that maximise time and practice opportunities for students;
- Fully support the faculty goals and objectives, including attending faculty meetings;
- Support and promote a positive and caring environment for the students to learn;
- Foster a positive and successful environment for student and staff excellence;
- Be fully engaged within the school's co-curricular sporting program, including training, identifying and fostering student sporting talent within the SYDSA program, this includes years 3 and 4;
- Any other tasks deemed appropriate.

Skills:

- A strong knowledge of FMS;
- Experience in the IB PYP program, while not essential is desirable;
- Proven, strong teaching skills, with excellent student, staff/peer and parent feedback;
- To work effectively as part of a team and liaise with other faculty members and put the best interests of the students and school community first;
- A willingness to learn and act on feedback;
- An ability to inspire young people;
- Excellent communication skills and the ability to work effectively with a wide variety of people – students, parents, teachers and the local community;
- A demonstrated capacity for strategic thinking and planning;
- Excellent organisational and time-management skills, including very good IT skills;
- A current level 2 workplace First Aid and current CPR.

GENERAL RESPONSIBILITIES

All staff are to be supportive of the St Leonard's College Mission Statement and to enhance the school's reputation as one which is a warm and caring environment, characterised by efficiency, professionalism and a willingness to meet the individual needs of those within its community.

It is a condition of employment that all teachers provide a Victorian Institute of Teaching (VIT) registration before their position will be confirmed.

- The College:
 - is an equal opportunity employer;
 - complies with the requirements of the Privacy Act;
 - has a strong commitment to OH&S;
 - will not tolerate harassment of any kind.
- College Standards - all staff are expected to actively support the following standards;
 - Communication – effective, helpful and positive.
 - Confidentiality – Protect the privacy and confidentiality of all personal information (staff/families/students).
 - Teamwork – work together as a team to achieve the best results. Share information and collaborate across all sections of the College; trust, respect and support.
 - Accountability – we do our work with honesty, integrity and enthusiasm.
 - Performance – we perform to the best of our ability.
 - Initiative – looking for opportunities to improve the way we work; flexible, adaptable and efficient.

CHILD SAFETY AND PROTECTION RESPONSIBILITIES

St Leonard's College is committed to the safety and wellbeing of our students.

The College has zero tolerance for child abuse and is committed to the protection of all children from all forms of child abuse. In this context, the College implements a comprehensive Child Safety and Protection programme across the entire College community.

All staff are responsible for understanding and applying the College's Child Safety and Protection Policy and procedures including being compliant with the Child Safety Code of Conduct and being proactive in reporting any concerns or identified risk.

Where students are under staff care, there is an obligation to take all practical steps to protect students where a risk to students' safety has been identified.