



POSITION TITLE:	Middle Years Curriculum Leader
Prepared:	October 2017
REPORTS TO/Manager:	Director of Academic Development
Prepared by:	Head of Human Resources

POSITION PURPOSE

The role of Middle Years Curriculum leader is to lead the planning and implementation of the College's key curriculum strategies in Years 5-9. International experience in the development of interdisciplinary curricula would be well regarded.

Reporting to the Director of Academic Development, this role will work with Heads of Learning and classroom teachers to ensure the implementation of innovative, creative and engaging curriculum, informed by world's best practice and leading models of educational and curriculum excellence including the Cultures of Thinking Program developed at Harvard University, Concept Based Curriculum Design in line with the work of Lynn Erickson and the OECD 2030 Project.

An ability to teach Maths and/or Science would be an advantage but not essential.

THE POSITION

The person in this role is a permanent full time teacher but as with all positions of responsibilities the Middle Years Curriculum Leader is tenured for three years.

POSITION STATUS

The role includes time release, approximately FTE 0.25 and a remuneration of three responsibility points per annum.

REPORTING RELATIONSHIPS

The Middle Years Curriculum Leader reports to the Director of Academic Development and to the Head of Learning in their teaching discipline.

DUTIES & ESSENTIAL JOB FUNCTIONS

- Provide leadership, guidance and innovation in the development of interdisciplinary curricula across years 5-9;
- Facilitate meetings of staff across Faculties for purposes of planning the implementation of Curriculum;
- Work collaboratively with staff on the development of approaches to pedagogy that draw on the Cultures of Thinking work of Harvard University and are grounded in Concept Based Curriculum frameworks;

- Lead professional development sessions as needed to facilitate a broader understanding of interdisciplinary curricula;
- Liaise with Heads of School on the delivery of curriculum in years 5-9;
- Assist in the development of Scope and Sequence documentation to reflect changes and development in years 5-9 curriculum.

GENERAL RESPONSIBILITIES

All staff are to be supportive of the St Leonard's College Mission Statement and to enhance the school's reputation as one which is a warm and caring environment, characterised by efficiency, professionalism and a willingness to meet the individual needs of those within its community.

It is a condition of employment that all staff provide a Criminal Record check (if requested) and Working with Children Check (WWCC) or Victorian Institute of Teaching (VIT) before their position will be confirmed.

- The College:
 - is an equal opportunity employer;
 - complies with the requirements of the Privacy Act;
 - has a strong commitment to OH&S;
 - will not tolerate harassment of any kind.
- College Standards - all staff are expected to actively support the following standards;
 - Communication – effective, helpful and positive.
 - Confidentiality – Protect the privacy and confidentiality of all personal information (staff/families/students).
 - Teamwork – work together as a team to achieve the best results. Share information and collaborate across all sections of the College; trust, respect and support.
 - Accountability – we do our work with honesty, integrity and enthusiasm.
 - Performance – we perform to the best of our ability.
 - Initiative – looking for opportunities to improve the way we work; flexible, adaptable and efficient.

CHILD SAFETY AND PROTECTION RESPONSIBILITIES

St Leonard's College is committed to the safety and wellbeing of our students.

The College has zero tolerance for child abuse and is committed to the protection of all children from all forms of child abuse. In this context, the College implements a comprehensive Child Safety and Protection programme across the entire College community.

All staff are responsible for understanding and applying the College's Child Safety and Protection Policy and procedures including being compliant with the Child Safety Code of Conduct and being proactive in reporting any concerns or identified risk.

Where students are under staff care, there is an obligation to take all practical steps to protect students where a risk to students' safety has been identified.