



POSITION TITLE:	Junior School Music Teacher
DATED:	August 2019
REPORTS TO:	Directors of Music and Head of Junior School
Prepared by:	Head of Human Resources

POSITION PURPOSE

This role involves teaching Music in the Junior School (McMillan House) from ELC to Year 4.

The College Junior School music program looks to provide a strong and enthusiastic singing culture across all year levels. It aims to embed and foster an understanding and love of music.

In years 3 and 4 the students also participate in a strings program that works alongside the classroom music program.

POSITION STATUS

This is a permanent position commencing Wednesday 22 January 2020, with new staff induction.

While this role is currently full time we would consider offering this as two part-time roles.

JOB FUNCTIONS SPECIFIC TO THIS ROLE

- To prepare and deliver the Classroom Music program to the students within the Junior School (ELC – year 4) encompassing singing, listening, creating and playing. Experience in teaching a Kodaly-based program would be highly regarded.
- To liaise with the Directors of Music to ensure that the Junior School curriculum and cocurriculum music programs are aligned across the College to enable a strong vertical music program.
- To work with the Head of Choral to ensure that a strong singing culture is promoted and fostered in the Junior School.
- To work with the Head of Strings to ensure that the year 3 and year 4 classroom music program and the year 3 and year 4 strings program are appropriately aligned.
- To be a part of the Music Department across the College where appropriate. This may include preparing students for performances at Community Day Fair and the annual St Leonard's College Music Festival, along with any other College events.
- Fully support the faculty goals and objectives, including attending faculty meetings.
- To promote and be involved with the Junior School cocurricular music program.
- To implement the annual Junior School House Music competition, biannual Musical and the biannual Christmas Concert in consultation with the Head of Choral.
- To maintain music equipment, materials and physical environment in an appropriate manner.
- Any other tasks deemed appropriate.

DUTIES & ESSENTIAL JOB FUNCTIONS OF ALL TEACHERS AT THE COLLEGE

St Leonard's College is committed to the International Baccalaureate Primary Years Programme (IBPYP), from Prep to year 4, and the Understanding by Design (UbD) framework is implemented in years 5 to 9. This position will be of particular interest to teachers who have a genuine interest in innovation in primary education. There is no requirement that applicants will have any experience of the IBPYP.

The classroom teacher is responsible for the pastoral and academic progress of each individual student in their care. Teachers are expected to create an attractive and positive learning environment, actively engage children in the learning process and use a variety of teaching strategies to cater for learning styles and mixed abilities.

All areas across the College consist of dedicated teams of professionals who promote individual growth in the academic understanding of their students. They work closely in teams to develop differentiated programs that provide support and extension where needed. A typical lesson will provide inspiration, rigour, and stimulate curiosity and critical thinking. St Leonard's College has a culture of academic excellence which is driven by its motivated staff, and supported by students' involvement in other opportunities to supplement and extend their learning beyond the classroom.

The successful applicant will be passionate about teaching and learning and be able to inspire their students. They will know the current research on best pedagogical practices and be able to work in a team, share resources and ideas, and be able to communicate clearly with students and their parents. They will promote a growth mindset and focus on each student's learning pathway, having strategies to determine their entry level and assess what each student needs to do in order to display growth in the student's learning. They will be competent users of technology to support their organisational and pedagogical practices.

Teachers are expected to undertake supervisory duties which are allocated in a roster either before school, at recess, lunchtime or after school. They are also expected to be involved in cocurricular activities, which may reflect particular skills and interests or as designated by the College. Teachers also undertake pastoral care responsibility. With each of these tasks it is the practice of the College to share the responsibilities as evenly as possible amongst the teaching staff so that there is no unreasonable load on any member of staff.

All teachers are expected to attend staff meetings and other ad hoc meetings as arranged. It is also an expectation that all members of teaching staff attend the College's major functions throughout the year.

Teachers at St Leonard's College are dynamic, enthusiastic professionals who are committed to:

- the development of learning and teaching programs with clearly defined outcomes;
- the maintenance of effective assessment recording and reporting strategies;
- the integration of ICT into teaching and learning in the classroom;
- meeting all curriculum and assessment requirements;
- engaging in cocurricular and pastoral programs of the College.

OTHER FUNCTIONS AND RESPONSIBILITIES

The responsibilities of a St Leonard's College teacher will reflect the Australian Professional Standards for Teachers comprising of the three domains of teaching: Professional Knowledge, Professional Practice and Professional Engagement and include, but are not limited to:

- Preparing and executing well-planned, academically rich and innovative lessons;
- Developing a stimulating learning environment by using a variety of styles and approaches to cater for individual learning needs;
- Employing a variety of effective teaching strategies to effectively implement the curriculum;
- Ensuring that classrooms are places where technology is discretely, yet actively employed to assist in effective learning;
- Reporting on academic achievement to parents via the Continuous Reporting system and make appropriate levels of contact with parents as necessary;

- Developing learning relationships with students that assist in nurturing the confidence and agency of St Leonard's College students;
- Giving appropriate time to the planning of lessons and collaboration with other teachers as part of teaching teams;
- Actively contributing to a culture of teaching and learning where teachers learn with and from each other and inquire into effective pedagogical practice;
- Engaging in active and continuous professional learning that is relevant to their area/subject discipline as well as concerns and debates in the education sphere more generally;
- Being thoroughly versed in the policies of the College and abide by the policy directives;
- Supporting Pastoral staff in ensuring that the expectations of student behavior and dress are met;
- Engaging with students in a variety of activities outside the classroom, including House and co-curricular activities.

GENERAL RESPONSIBILITIES

All staff are to be supportive of the St Leonard's College Mission Statement and to enhance the school's reputation as one which is a warm and caring environment, characterised by efficiency, professionalism and a willingness to meet the individual needs of those within its community.

It is a condition of employment that all teachers provide a Victorian Institute of Teaching (VIT) registration before their position will be confirmed.

- The College:
 - is an equal opportunity employer;
 - complies with the requirements of the Privacy Act;
 - has a strong commitment to OH&S;
 - will not tolerate harassment of any kind.
- College Standards - all staff are expected to actively support the following standards;
 - Communication – effective, helpful and positive.
 - Confidentiality – Protect the privacy and confidentiality of all personal information (staff/families/students).
 - Teamwork – work together as a team to achieve the best results. Share information and collaborate across all sections of the College; trust, respect and support.
 - Accountability – we do our work with honesty, integrity and enthusiasm.
 - Performance – we perform to the best of our ability.
 - Initiative – looking for opportunities to improve the way we work; flexible, adaptable and efficient.

CHILD PROTECTION AND SAFETY RESPONSIBILITIES

St Leonard's College is committed to the safety and wellbeing of our students.

The College has zero tolerance for child abuse and is committed to the protection of all children from all forms of child abuse. In this context, the College implements a comprehensive Child Protection Programme across the entire College community.

All staff are responsible for understanding and applying the College's Child Protection and Safety Policy including being compliant with the Child Safety Code of Conduct and being proactive in reporting any concerns or identified risk.

Where students are under staff care, there is an obligation to take all practical steps to protect students where a risk to students' safety has been identified.